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Summary:

Experienced Supply Chain professional with a background in customer logistics, production and materials planning, sales operations and allocations, purchasing, project management and SAP seeks a position with opportunity for rapid advancement in sales operations with a strong focus on analysis, planning and strategy.

Education:

University of North Texas, Denton, TX – Graduation Date: May 2003

Major – Logistics and Supply Chain Management, Minor – Marketing

Additional:

Have obtained US Department of Defense "Secret" Clearance -- 11/2003

Experience:

Nokia Mobile Phones – Fort Worth/Irving, TX August 2005 – Present

Customer Collaborative Planning Manager 10/2008 to Present

Planning manager – Open Markets North America

- Responsible for order management, fulfillment and allocation for all retail/online and distribution customers for Nokia USA. Average Quarterly sales of 300k units / \$70M.
- Directly interfaced with customer purchasing teams/outside sales teams to plan supply on a weekly/monthly/quarterly level. Used I2 planning software to provide forecast to own manufacturing facilities.
- Implemented full Collaborative Planning Forecasting and Replenishment process for three customer accounts. (CPFR)
- Managed product launch projects and allocation of new devices among the open markets customers. Averaged three new product launches per quarter.
- Created daily sales reporting system with Microsoft Access used by all customer account managers, collaborative planners and upper management.
- Utilized Microsoft Access to create a forecast accuracy reporting system for all Nokia NA Customers.
- Collaborated with customer and own supply teams to ensure on time delivery and minimal own Days of Supply at finished goods inventory holding location. Days of Supply 11 days at end of 2009.
- Lead all SAP training, testing and reporting for North American Customer Logistics.

Logistics Specialist – Repair and Warranty (CARE) Materials Sourcing Team 10/2006 to 10/2008

I2 'DSpare' Key user

- Participated in implementation / roll-out of I2 DSpare Forecasting and Planning system in both North America and Brazil.
- Responsible for training users in Demand Manager, Spare Parts Planner and Data Warehouse.
- First line support for problems/troubleshooting within the DSpare tool for Americas CARE.
- Hold bi-weekly training/refresher meetings for Americas CARE to ensure proper utilization of the tool.

SAP Outbound (Sales & Distribution) Key User

- Training of new and existing users to utilize new SAP MRP system (Material Master/Purchasing and Production modules) to increase fill rate and optimize days of supply.
- Beta tester of SAP's MRP system prior to "go live."
- Applying SAP reporting to ensure daily completion of tasks for implementation and continuous improvement.
- Creating and optimizing reports to monitor usage of new system and facilitate MRP improvement.
- General material-master system updates to ensure accuracy of planning environment.

Repair and Warranty Materials Sourcing/Purchasing Team

- Managed materials planning for warranty and repair parts distributed via 3rd party to three major and ~200 minor repair facilities.
- Utilize SAP's MRP system for purchase order creation, and the I2 DSpare solution for forecasting replenishment parts for North America and Latin America.
- Ensure proper forecast/replenishment schedule for materials to supply repair operations.

- Responsible for the planning and purchasing of approximately \$3.5 million monthly repair parts demand using MRP system and SAP. Parts include ICs, LCDs, covers and keymats.
- Facilitate weekly collaboration meetings with customer repair centers to ensure balanced distribution of parts to meet repair volumes.

Logistics Project Specialist – Alliance Supply Teams ES/M 08/2005 to 10/2006

CDMA Production Ramp Down Planner

- Optimized and Reported materials ramp down for five production factories to ensure zero levels of obsolete inventory.
- Ensured local production teams planned in accordance with global planning guidelines to complete material ramp down on schedule.
- Twice weekly status meetings with factories in USA, Mexico, Brazil, Korea and China.
- Worked with materials group and capacity planning to ensure final production of all CDMA programs completed in six months (per contractual agreement with Qualcomm) and on budget.
- Coordinated total combined ramp down production over six month period – 3.1 million CDMA devices.
- Developed reports using standard SAP reporting tools to gain visibility to excess materials at ramp down facilities.

Logistics Project Specialist – Enterprise Solutions/Multimedia

- Responsible for production planning and production problem solving in the Enterprise Solutions and Multimedia group -- monthly volumes exceeding 50k pieces of high end / complex product.
- Generated weekly production plans using SAP production and Sales & Distribution modules.
- Ramp down / EOL project management with weekly status updates for multiple programs.
- Created scorecards to track metrics and weekly status call with source factory in Salo, Finland.
- Assisted in creation of direct to retail initiatives for Latin America / South America.
- Coordinated new product launch/ramp up for Enterprise Solution / Multimedia team.
- Interfacing with product launch team / materials team / sales team in order to ensure smooth flow of goods for new product launches and daily production issues. j

Lockheed Martin Aeronautics – Palmdale, CA July 2003 -- August 2005

Item Management – Avionics and Electronics System (F-117 Nighthawk Program)

- Coordinate and control flow of spare, and repair parts for Nighthawk weapon system.
- Use EOQ system to analyze purchase of expendable / consumable items.
- Coordinate with suppliers, manufacturing operations, repair operations, shipping and receiving, and the customer to ensure efficient flow of parts, services and information.
- Support the implementation of new weapon system upgrades through spares provisioning and distribution.
- Organize provisioning conferences with suppliers to determine initial spares levels, delivery schedules and negotiated price.
- Use blueprints / electronic technical data to find subassemblies of parts to be manufactured in the support of repair operations.
- Manage \$5 million repair and spares buy annual budget.

Logistics Management Analyst Asc (F-117 TSPR Warehouse)

- Track receipts/issues of shelf life material.
- Oversee completion of daily shipping and receiving activities on swing shift.
- Maintain supply chain management documents for F-117 Customer Supply.
- Ensure all employees have required training.
- Skilled in LMWebware/Learning Management System as an administrator.
- Ensure completion of monthly safety meetings on swing shift.
- Trained in 49CFR for shipment/receipt of hazardous materials.

Lockheed Martin Aeronautics Co. Fort Worth TX. January 2003 – June 2003

Customer Support – Supply Chain Mgmt Intern

- Transferring / reformatting documents from Legacy system to Html based document retrieval system.
- Innovated supply chain management documentation process by implementing time-saving strategies and streamlining processes.
- Developed database to track MRP issues/gaps and responsible POC's,
- Reformatted GOLD users manual.
- Trained to use various US Government MRP systems.